



Chetek-Weyerhaeuser Area School District

1001 Knapp Street
P.O. Box 6
Chetek, WI 54728
(715) 924-2226

AN EQUAL OPPORTUNITY EMPLOYER

All statements made by applicants for employment on this application form will be checked for accuracy. We offer equal employment opportunities to all persons without regard to race, color, religion, age, marital or veterans' status, sex, national origin, disability/handicap, or any other legally protected status.

EMPLOYMENT APPLICATION

DEMOGRAPHIC INFORMATION

Name _____
LAST FIRST MIDDLE

Present Address _____
STREET CITY STATE ZIP TELEPHONE

Permanent Address _____
STREET CITY STATE ZIP TELEPHONE

Currently Employed
YES NO

If yes, explain: _____

Position Applied For _____ Date Available _____

Present Position _____

GENERAL INFORMATION

Do you have the legal right to work in the United States? _____

If not, why? _____

Have you applied for a job with us before? _____

Have you ever been interviewed for a position with us? _____

If yes, month and year: _____ Interviewed by: _____

Have you ever been dismissed, asked to resign, or non-renewed? YES NO

If yes, state where and state reasons: _____

EDUCATION and CERTIFICATIONS (Chronologically, most recent first)

NAME AND LOCATION OF SCHOOL	MAJOR (S)	CREDITS EARNED	MINOR (S)	GPA	DEGREE AND DATE GRANTED

Number of Graduate Credits Beyond Degree: _____

PAST EMPLOYMENT HISTORY (Chronologically, most recent first)

NAME	POSITION	ADDRESS	PHONE

PERSONAL STATEMENT

Prepare a statement to include any experience or talent, which in your estimation will contribute to your success in the position for which you are making application.

TRAINING OR EXPERIENCE IN SPECIFIC AREAS

Below, list areas in which you have documented training and/or experience. Training is defined as having formal academic course work, workshops, and/or in-service in the area.

CO-CURRICULAR LEADERSHIP INTEREST

Please list any co-curricular activities that you have facilitated or that you would be interested facilitating.

SELF-REPORTED CRIMINAL BACKGROUND

Do you have any pending criminal charges or have you ever pled guilty to or been convicted of a misdemeanor or felony? YES NO

If so, state citation, date, court and place where offense occurred. _____

NOTE: Conviction of a crime or arrest will not automatically eliminate a candidate from employment. The District considers the nature of the offense, the date of the offense and the relationship between the offense and the position for which the applicant applies.

JOB APPLICANT AGREEMENT AND CERTIFICATION

I certify that the information given by me in this application is true in all respects, and I agree that if the information given is found to be false in any way, it shall be considered sufficient cause for denial of employment or discharge. I authorize the use of any information in this application to verify my statements, and I authorize the past employers, all references, and any other persons to answer all questions asked concerning my ability, character, reputation, and previous employment record. I release all such persons from any liability or damages on account of having furnished such information.

I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between this employer and myself for either employment or for the providing of any benefit. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the employer unless made in writing.

I understand that prior to being offered employment I may be requested to take an employment examination. In the event I have a disability, which will affect my ability to take the test, I will so inform the employer prior to the administration of the test so that a reasonable accommodation can be made. Requested accommodations may include accessible testing sites, modified testing conditions, and accessible testing formats. The employer reserves the right to require medical documentation concerning the need for the accommodation.

I understand that if employed, policies and rules, which are issued, are not conditions of employment and that the Chetek-Weyerhaeuser Area School District may revise policies or procedures, in whole or in part, at any time.

I understand that this application will be kept on active file for thirty days from the date completed, after which time I would have to reapply in accordance with established company procedures.

SIGNATURE OF APPLICANT

DATE

AUTHORIZATION FOR BACKGROUND SCREENING & RELEASE OF INFORMATION

(For official use only, not to be released to unauthorized persons)

I hereby empower the Chetek-Weyerhaeuser Area School District or other authorized representative thereof bearing this release, to obtain information records from any Municipal, State or Federal law enforcement agency pertaining to me for the purposes of employment.

Full name: _____
Last First Middle

Date of Birth: _____
Month Day Year

SSN: _____ (Required for background check)

Race: _____

Biological Sex: _____
Male Female Other

Email Address: _____ Phone: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

This release is executed to authorize the Chetek-Weyerhaeuser Area School District to conduct and obtain my personal background history. It is understood that said information shall be used only in consideration of my employment and shall not be further disseminated for any purpose.

Date

Printed Name

Signature